



BENWICK PARISH COUNCIL

Minutes of a Meeting of the Benwick Parish Council on Monday 4th November 2019 in the Church Room of the Village Hall in High Street, Benwick PE15 0XA

Present	Cllrs M Chapman(Chair); L Keppel-Spoor; R Few; R Emmitt; B Taylor; B Wicks (FDC), J Richardson (Clerk) and four members of the public		
127/19-20	Apologies for Absence		
	Cllrs R Smith (Work); A Miscandlon (FDC); A Cade;		
128/19-20	Declarations of Interest		
	Councillors to declare any interests in respect of any item to be discussed at this meeting:-		
	None declared		
129/19-20	PUBLIC TIME		
	Dog fouling is getting worse due to dark mornings and evenings.		
	Hedge outside 1 Doddington Road needs cutting again. Clerk to report		Clerk
	Benwick in Bloom have received an award for Best Partnership Project, they were congratulated by the Parish Council.		
	Footpath from Chapel Gardens and High Street mentioned regarding the hole		
	Public Time closed 19.43		
130/19-20	Confirmation of Minutes		
	It was Proposed by Cllr Chapman, and AGREED, to sign and approve the Minutes of the Meeting held on 7 th October 2019		Agreed
131/19-20	Matters Arising		
	The litter bin at end of Whittlesey Road has been moved due to complaint from house owner.		
	Hedge outside 2 Cricketers Way has been reported to Highways (16/10/19)		
132/19-20	Police Matters		
	Nothing of note in Benwick		
133/19-20	County & District Councillors Reports		
	Cllr Wicks reported Peterborough City Council maybe curtailing their contract with Kingdom next year.		
	Green dog walkers scheme is available throughout Fenland.		
	Case closures by Highways may have been due to change of personnel.		
	Street Lighting letter should be received from Fenland District Council soon.		
134/19-20	Cambs Acre		
	No update on Cambs Acre Housing Survey of Benwick		
135/19-20	CAPALC		
	To discuss and agree attendance at CAPALC AGM on 4 th December 2019 at The Millennium Pavilion, The Trundle, Somersham PE28 3JS at 6.30pm. No one volunteered to attend		
136/19-20	Burial/Cemetery		
	a) A meeting has been held with Tivoli re the works not completed in the Cemetery. The Mooring has been strimmed, but flowers have been cut again. One hedge has been cut back. Clerk to keep monitoring as more works are expected during the winter.		Clerk
	b) Risk assessment for the Cemetery was discussed, including head stones. A working party of Cllrs are to undertake risk assessment, Cllr Chapman is to organise		Cllr Chapman
137/19-20	Street Lighting		
	a) Email received today from Electrical Testing stating that expected completion date is now end Jan 2020 due to lead time for parts.		
138/19-20	Income & Expenditure		
	a) It was Proposed by Cllr Chapman, and AGREED, that members consider and approve the following accounts for payment		Agreed
	Tivoli	Cemetery Maintenance	£382.54
	CGM Landscapes	Verge Cutting	£44.48
	J Richardson	Admin – 29/09/19	£359.04
	J Richardson	Expenses reimbursement	£28.99
	EON	Electric Bill (Street Lights) DD	£208.01

Glasdon UK Ltd	Benches	£1289.71
ICO	Data Protection Fee DD	£35.00
TOTALS		£2347.77

b) Clerks report on the October Bank Balances and reconciliation statement is at Appendix 1

139/19-20	Fenland Local Plan Issues and Options Consultation To discuss and agree actions relating to the Local Plan Consultation. It was Proposed by Cllr Chapman, and AGREED, that an Extra Meeting be held to formulate the submission on Monday 11 th at 7.30pm. Clerk to organise	Agreed Clerk
140/19-20	Planning/Development Applications Appeals F/YR19/0351/PNC04 Change of use from agricultural building to 3 x 2-bed and 2 x 3-bed two-storey dwellings (Class Q (a) and (b)) Farm Building Bank Farm Whittlesey Road Benwick Cambridgeshire	
141/19-20	Benches Project Next steps for the installation of 2 benches along the river bank, between the 2 bridges following the successful application for £1074 from Ransonmoor Environment Fund. Occupier of adjacent house written to 16/10/19, response received. Benches will be placed at either end of river bank near to the two bridges. It was Proposed by Cllr Chapman, and AGREED, to ask H Langford if he could do the fitting of the benches as he fitted the others in the village Benches ordered 16/10/19, delivery date 11/11/19	Cllr Chapman Agreed
142/19-20	Mooring a) Actions relating to the extension of the Mooring and funding opportunities, to include information from Cllr Keppel-Spoor, which will be done during the next few weeks b) Actions relating to a request to place miniature boats on the mooring for planting, to include the proposal from Cllr Keppel-Spoor, which will be done shortly	Cllr Keppel-Spoor Cllr Keppel-Spoor
143/19-20	Climate change and Cambridgeshire Climate Emergency It was Proposed by Cllr Chapman, and AGREED, that as long as it is free, a representative from Cambridgeshire Climate Emergency be invited to a Parish Council Meeting. Clerk to organise	Agreed Clerk
144/19-20	Website Accessibility It was discussed how to check the website for accessibility problems against the WCAG 2.1 AA accessibility standard. It was Proposed by Cllr Chapman, and AGREED, that it is deemed to be a disproportionate burden to employ someone to do a detailed check of the website It was Proposed by Cllr Chapman, and AGREED, that the Clerk be authorised to undertake a basic accessibility check of the website	Agreed Agreed Clerk
145/19-20	Donations Request for a donation from Citizens Advice Rural Cambs was discussed. It was Proposed by Cllr Chapman, and AGREED, that no donation be given Request for a donation from EACH was discussed. It was Proposed by Cllr Chapman, and AGREED, that no donation be given	Agreed Agreed
146/19-20	Correspondence a) Rural Services Network, bulletin (emailed 09/10/19, 25/10/19) b) FDC Press releases (emailed 07/10/19, 09/10/19, 14/10/19) c) Cambridgeshire Highways Open Days - October 2019 (emailed 07/10/19) d) IHMC Incident Report September 2019 (emailed 07/10/19) e) October 'Hello' to CAPASP Supporters (emailed 11/10/19) f) NALC Chief Executive's Bulletin (emailed 16/10/19), Chief Executive's Bulletin 18 October 2019 (emailed 21/10/19), Chief Executive's Bulletin 29 October 2019 (emailed 30/10/19) g) Roadworks & events report 16th - 31st October 2019 (emailed 16/10/19) h) Invite to Fenland District Council Community Carol Service (emailed 21/10/19) i) Santa Float Schedule 2019 (emailed 21/10/19) j) Cambridgeshire Highways Open Days - October 2019 (emailed 25/10/19) k) Beware Amazon Prime Scam (emailed 30/10/19) l) Stop Loan sharks (emailed 30/10/19)	
147/19-20	Agenda Items/Next Meeting The date of the next Parish Council Meeting will be Monday 2 nd December 2019. Items to be included on Agenda should be with the Clerk by Monday 25 th November 2019	

Meeting Closed at:- 20.50

Appendix 1

Bank Reconciliation				Financial Year ending 31 March 2020			
Benwick Parish Council							
Prepared by Jacquie Richardson (Clerk & RFO)							
Date	30/10/2019						
Approved by			Chair				
Date	04/11/2019						
Balance per bank statements as at 30/10/2019				£		£	
Current Account				36,941.58			
NS&I				21,125.18			
						58,066.76	
Less: Unpresented Cheques							
Cheque Number							
						450.60	
Add: Any unbanked cash in transit							
Net bank balances as at						57,616.16	
The net balances reconcile to the Cash Book, as follows:-							
Opening Balance				50,398.43			
Add: Receipts to date				17,133.48			
Less: Payments to date				9,915.75			
Closing Balance				57,616.16			
Earmarked Reserves:							
Parish Plan	£532.89						
Verge Planting	£67.13						
Cemetery Extension	£7,494.17						
Street Lighting	£11,500.00						
The Pound	£2,000.00						
War Memorial	£2,000.00						
Mooring	£3,133.66						
Allotments	£1,191.35						
General Reserve	£29,696.96						
			E M TOTAL	£27,919.20			